

How to Format Your Paper for the Annual Meeting of the Belgian Physical Society

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All full papers should start with a title, authors' line, affiliation statement, and the 100-word (max.) abstract submitted previously. The title should be 18 point Times (New) Roman Bold, the authors' line should be 12 point Times (New) Roman, the affiliation statement should be 10 point Times (New) Roman, and the abstract should be 12 point Times (New) Roman Italic.

General guidelines for the authors

We ask you to use A4 papersize (21×29.7 cm²) with margins all around of 3 cm. Please write your paper in 12 point Times New Roman and in one column format. The page should start with the title in 18 point bold, the author(s) name(s) in 12 point, the affiliation in 10 point and a 100-word (max.) abstract in 12 point italic. Thereafter on the same page follows the paper. It is recommended to limit the paper to one or two pages. **Please do not use page numbering.**

The section headings should be 14 point bold and the body text in 12 point. Lettering in tables and figures should be at least 10 point. In order to conserve space, references should be given in 10 point. It is recommended that references conform to the BPS conventions as shown in the example below.

Workshop attendees

The authors should take into account that the background of the attendees of the Annual Meeting covers a broad range (from scientists and engineers in an academic environment to application oriented persons in industry and small enterprises). The contributions, therefore, should contain some introductory remarks, should emphasize the main results, and should be readable by avoiding, for example, uncommon abbreviations, etc.

Paper submission

Papers should be submitted in electronic format (PDF) via the meeting website in the abstract submission section.

Additional guidelines

References

- [1] H. Lecter and W. Graham, "Title of paper," Journal Name, vol. 10, pp. 1832-1838, 2013.
- [2] C. Sheldon and L. Hofstadter., "Title of paper," in Proceedings of the Conference ..., 1996, pp. 123-125.
- [3] A. B. Author, Title of Book, New York: BPS Press, 1995, ch. 6, pp. 23-35.

- [4] P. Q. Lotus, "Title of chapter in book," in Title of Book, R. E. Tic and T. Toc, Eds., Amsterdam: North-Holland, 1991, pp. 123-456.